

Resource D: Board or Committee Interview Information Sheet

Note: This document should be completed by the Governance Committee or someone in the agency that is familiar with the Board or Committee.

Consider the different ways you can present this information. You may want to have a flyer and a short video to connect with a larger audience.

This information should be provided to someone who is being interviewed for a position on a Board or Committee, prior to the interview.

Note: If you are not doing an interview and are requesting an application, ensure that the application process is also accessible.

Organization Name: _____

Date: _____

1. Who interviews people interested in joining a Board or Committee?

2. Can a person wanting to join a Board or Committee bring a support staff with them to the interview?

3. Can the person being interviewed choose to have the interview in-person or virtually on their computer?

4. What questions might be asked during the interview?

5. What should a person wear for an in-person or a virtual interview?
6. How long is the interview?
7. What accommodations will be provided?